



Australian Post-Tel Institute (Queensland) Limited

Notice of 95th Annual General Meeting

Wednesday 7th November 2018, at 5.30pm

Level 2, 160 Wharf St, Spring Hill Qld 4004

AGENDA

Item	Description	Responsible
1	Welcome and introductions	President/Chairperson
2	Apologies	Secretary
3	Review of actions from previous annual general meeting	President/Chairperson
4	Acceptance of minutes of Annual General Meeting 1 st November 2017	President/Chairperson
5	President's report	President/Chairperson
6	Treasurer's report	Treasurer
7	Questions to Directors	President/Chairperson
8	Acceptance of financial statements	Treasurer
9	Acceptance of annual report	President/Chairperson
10	Appointment of and questions to the Auditor	Treasurer
11	General business	President/Chairperson
	a. Warren Depper Award	
12	Election of Directors	Returning officer
13	Meeting close	President/Chairperson